

# BISHOPTHORPE PARISH COUNCIL

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## AGENDA

**NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday, 28<sup>th</sup> June, 2022 commencing at 7.00pm at the Village Hall, Main Street.** Date of posting: Wednesday 22<sup>nd</sup> June, 2022.

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the 'Public Participation' period at the beginning of the meeting is not part of the formal meeting.

- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting)
- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.
- 4 **Minutes of Meeting** 24<sup>th</sup> May, 2022.
- 5 **Consideration of Planning Matters** and recommendations of the Planning Group.
  - 5.1 Notice of Applications Received
    - 5.1.1 **124 Acaster Lane.** Two storey rear extension, single storey side / rear extension and repositioning of solar panels to rear. 22/00267/FUL – Revised design.
    - 5.1.2 **Cherry Garth, 50 Main Street.** Flat roof extension within existing valley roof. 22/01078/FUL
  - 5.2 Notice of Decisions Given (Parish Council decisions are in brackets)
    - 5.2.1 **52 Lang Road.** Single storey side and rear extension following demolition of garage. 22/00705/FUL. **(No Objection).** Approved
    - 5.2.2 **124 Acaster Lane.** Two storey rear extension, single storey side / rear extension and repositioning of solar panels to rear. 22/00267/FUL. **(No Objection – February 2022 decision: see above 5.1.1).** Approved
    - 5.2.3 **38 Church Lane.** Two storey side and rear extension, single storey rear extension, two dormers and two rooflights to rear, alterations to doors and windows to front and replacement roof following demolition of garage, office and conservatory. 22/00134/FUL. **(No Objection).** Approved.
    - 5.2.4 **The Vicarage, 48 Church Lane.** Fell one Thuja and one Cypress tree in a conservation area. 22/00924/Tree Conservation Area. **(Objection).** Approved
  - 5.3 Large Householder Extension Notifications
    - 5.3.1 None
  - 5.4 Other Planning Matters
    - 5.4.1 PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update Cllr. Harrison
    - 5.4.2 Bishopthorpe Moorings, pending enforcement action – update Cllr. Harrison

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- 5.4.3 Planning Application information received May 24<sup>th</sup>: Proposed 5G Telecommunications Installation for H3G UK – from WHP Telecoms Ltd - update

## 6 Services

### 6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update Cllr Thornton
- 6.1.2 External Repairs – update Cllr. Thornton
- 6.1.3 Risk Assessment Document – update Cllr. Thornton

### 6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr Nicholls
- 6.2.2 Internal alterations to the building – update Cllr. Nicholls
- 6.2.3 Cricket scoreboard rebuild – update Cllr. Nicholls

### 6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison

### 6.4 Field 84, Riverside and Footpaths Working Party

- 6.4.1 Update – update Cllr. Jemison

### 6.5 Youth Support and Children's Recreation

- 6.5.1 Monthly Park inspection
- 6.5.2 Painting floor markings for new games at the end of the park on the tarmac area – update
- 6.5.3 Repairs to wooden boards and replacement bark – update Cllr. Jemison

### 6.6 Allotments

- 6.6.1 Monthly Report – Cllr. George

### 6.7 Senior Citizens Support, Vernon House and Accessibility Issues

- 6.7.1 Monthly Report – Cllr. Green

### 6.8 Web Site Management

- 6.8.1 Monthly Report – Cllr. Conley

### 6.9 Bishopthorpe Library

- 6.9.1 Monthly Report – update Cllr. Conley
- 6.9.2 Renewal of lease from City Council

### 6.10 Environmental and Sustainability

- 6.10.1 Monthly Report – update Cllr. Conley

### 6.11 Community Emergency Planning

- 6.11.1 Committee Report – update Cllr Nicholls

### 6.12 Bishopthorpe Orchard

- 6.12.1 Update – update Cllr. Green

## 7 Financial Transactions

### 7.1 Payments to Approve

#### 7.1.1 **Cheque / Direct Debit Payments**

#### **Amounts paid**

Monthly direct debit to E-On Sports Pavilion Electricity (due 28/6)

432.00

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Monthly direct debit to E-On Village Hall Electricity (due 21/6)	252.00
Monthly direct debit to E-On Village Hall Gas (due 28/6)	344.00
The Renewable Energy Co. Vernon House Electricity (due 20/6)	29.28
PlusNet – Village Hall Wi-Fi connection monthly charge (paid 31/5)	28.87
PlusNet – Vernon House Wi-Fi connection, monthly charge (paid 31/5)	28.87
<b>Total Amount paid</b>	<b>£1,115.02</b>

### 7.1.2 On- Line banking payments

#### Amounts paid

Clerk's Salary	712.25
Clerk's Expenses- (Sensory Garden Lease postage £2.85, Stamps £16.84, AGAR postage to External Auditor £1.45)	21.14
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	0.00
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses	0.00
C Henk – Sports Pavilion cleaning	150.00
C Henk – Sports Pavilion cleaning expenses	4.50
A Powell – Sensory Garden gate daily opening / locking	105.00
York Wi-Fi Solutions – monthly charge for support and maintenance	24.00
Sports Turf Services Ltd – Grass cutting sports field, Ferry Lane	156.00
	0.00
Business Stream – 8 <sup>th</sup> May to 15 <sup>th</sup> May, Village Hall water	94.90
Business Stream – 8 <sup>th</sup> May to 15 <sup>th</sup> May, Allotments Appleton Road	9.35
T Loach – Annual payment to Internal Auditor	75.00
Cllr. Harrison – provision of bedding plants for Village Hall trough and Sensory Garden	359.93
Cllr. Thornton – cost of jubilee poster lamination	20.24
Business Steam – 8 <sup>th</sup> to 16 <sup>th</sup> May, Sports Pavilion water	67.21
Richard Green Gas Services – call out to leaking pipe at Sports Pavilion	48.00
Cllr. Harrison – Flower purchase for Sensory Garden	65.00
Cllr. Green – Food supplied to Vernon House AGM	20.00
Cloud Next Ltd – annual charge for website services	119.98
Advance Fire Services, Vernon House inspection	63.00
Advance Fire Services, Village Hall inspection	50.46
Advance Fire Services, Vernon House inspection	88.20
Jubilee gas bottle purchase (refund to Cllr. George)	240.33
High Street Safari – Correx Boards	75.00
Yorkshire Local Councils Association – Play Area Inspection webinar Cllr. Hunt	25.00
 On-line payment total	<b>3,281.99</b>
<b>Payment Total</b>	<b>£4,397.01</b>

### 7.2 Income Receipts

#### ***Village Hall rental income:***

18/5 S Allen, Black Cats Pilates	25.00
19/5 J Acey Village Hall Management Committee	30.00
20/5 Sue Coates, Slimming World	50.00
25/5 S Allen, Black Cats Pilates	25.00
26/5 Fisher SE rental fee	55.00
27/5 Carolyn Sanderson, rental fee	10.00
27/5 W Allison, Wednesday Badminton	18.00
27/5 Sue Coates, Slimming World	50.00

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2/6 Nikki MacLeod	100.00
6/6 Sue Coates, Slimming World	50.00
8/6 S Allen, Black Cats Pilates	25.00
10/6 Sue Coates, Slimming World	50.00
15/6 S Allen, Black Cats Pilates	25.00
17/6 Sue Coates, Slimming World	50.00

**Other Income:**

16/5 C Everette, contribution towards defibrillator purchase	1,500.00
1/6 M Wright, contribution towards defibrillator purchase	1,500.00
14/6 Vernon House income	332.50

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**£3,895.50**

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## 8 School Governors

- 8.1 Infant School – update Cllr Nicholls
- 8.2 Junior School – update Cllr. Green

## 9 Young Person of the Year Award and the Gordon Watkins Community Award

- 9.1 Committee Report – update Cllr Thornton

## 10 Pinfold

- 10.1 Committee Report – update Cllr. Astbury

## 11 Sensory Garden

- 11.1 Committee Report – update Cllr. Astbury
- 11.2 Mosaic repairs – update Cllr. Astbury

## 12 Police Liaison

- 12.1 Ward Manager’s Report – update Cllr. Green / Cllr. George

## 13 Local Council Association

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 Resilience and Community Emergency Planning, Senior Resilience and Emergencies Officer, North Yorkshire Council Webinar Session - Thursday, 9 June 2022 2.00pm to 3.00pm
- 13.3 White Rose Updates
- 13.4 YLCA York Branch Annual Meeting - Thursday, 9 June 2022
- 13.5 Invitation to nominate interested councillors to be substitute parish representatives of the City of York Council Standards Committee
- 13.6 Invitation to PTC briefings June 2022
- 13.7 Yorkshire Local Councils Association Webinar Training Programme August and September 2022
- 13.8 YLCA Conference 23 September 2022
- 13.9 Invitation to join Commissioner Zoë’s Safeguarding Workshop
- 13.10 Notes from meeting with Zoe Metcalfe Police, Fire & Crime Commissioner for North Yorkshire

## 14 Highway Matters

- 14.1 First Bus terminus on Acaster Lane – update Cllr. Harrison / Cllr. Nicholls

## 15 Correspondence

- 15.1 City of York Council not covered elsewhere
  - 15.1.1 None

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15.2 Others

15.2.1 Email from Cllr. Galvin: TCV | Services for Land Management

15.2.2 Email from Ben Atkin, City of York Council - Digital Digest (Newsletter) - Spring 2022

**16 Ward Committee**

16.1 Update

**17 Any other business, which the Chairman consider urgent under the Local Government Act 1972**

**18 Date and time of next meeting Tuesday 26<sup>th</sup> July, 2022 at the Village Hall, Main Street at 7.00pm.**

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#### Bank Account checked by

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